

**NATIONAL ASSEMBLY SECRETARIAT**  
(Public Accounts Committee Wing)

No. F.13 (1)/2019/PAC/SC-XIV

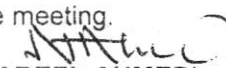
Islamabad, the 16<sup>th</sup> September, 2019

**NOTICE**

02<sup>nd</sup> meeting of the Sub-Committee-XIV of the Public Accounts Committee will be held on Tuesday, 08<sup>th</sup> October, 2019 at 11:00 AM in Committee Room No.02, (1<sup>st</sup> floor), Parliament House, Islamabad. The agenda will be as under:

- i) Confirmation of Actionable Points of meeting held on 28-02-2019; and
- ii) Examination of Audit Para No. 3.4.28-AR-2012-13-Aviation Division

2 The Hon. Members are requested to kindly make it convenient to attend the meeting.

  
**(NABEEL AHMED)**  
Deputy Secretary/  
Secretary Sub-Committee-XIV of PAC  
Tele No: **051-9207397**  
Fax No: **051-9203181**

- |     |                                   |                 |
|-----|-----------------------------------|-----------------|
| (1) | <b>Syed Shibli Faraz, Senator</b> | <b>Convener</b> |
| (2) | Syed Hussain Tariq, MNA           | Member          |
| (3) | Ms. Munaza Hassan, MNA            | Member          |

**For Information And Necessary Action With Reference To Agenda And Follow The Instructions Given Below:-**

1. Auditor-General of Pakistan, Audit House, Islamabad, with the request to attend the meetings along with all concerned.
  2. The Secretary, Aviation Division, Government of Pakistan, Islamabad.
  3. Secretary/Principal Accounting Officer, Finance Division, Islamabad.
  4. The Controller General of Accounts, Federal Bank for Cooperatives Building, G-5/2, Islamabad.
  5. The Director General Audit Works (Federal), 5<sup>th</sup> Floor, Immigration Tower, 10 Mauve Area, G-8/1 Islamabad.
  6. The Financial Advisor, Aviation Division, Room# 2038, Cabinet Block, Islamabad.
  7. Deputy Auditor General (FAO), Audit House, Constitution Avenue, Islamabad, with the request to kindly attend the meeting.
  8. Secretary, M/o Law and Justice, Islamabad, with the request to kindly direct the Officer concerned not below the rank of Joint Secretary to attend the meeting.
  9. The Financial Advisor, Aviation Division, Room# 2038, Cabinet Block, Islamabad.
  10. Chairman (NAB), NAB Headquarter Islamabad, with the request to kindly direct the Officer concerned not below the rank of Additional Director to attend the meeting.
  11. Director General, Federal Investigation Agency (FIA), FIA-Headquarters, G-9/4, Islamabad with the request to kindly direct Officer concerned not below the rank of Additional Director to attend the meeting.
- (i) Ministry/Division/Department/Audit/AGPR and participants attending the meeting are requested to note the following directives already issued vide this Secretariat's letter No. F.1 (1)/2013-PAC, dated 12<sup>th</sup> April, 2014 for compliance:-
- a) **Minimum Grade-19 and above Officers deputed by the Ministries/Divisions/Departments, will be allowed to sit in the Committee Room on their turn; and**
  - b) **All the participants are requested to switch off the mobile phones in the Committee Room;**
- (ii) The Ministry/Division/Department are required to be represented by their Principal Accounting Officers. In case of absence of the PAO, no request about his/her substitution for the meeting will be entertained by the PAC. The PAOs should ensure holding of Fresh DAC meetings well before PAC meetings and DAC must be chaired by the PAOs himself/herself. Only five hard copies of Ministry's reply/latest DAC minutes may be provided to this Secretariat;

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- (iii) Auditor General's Office to provide 20 copies of para-wise Audit Briefs, preferably printed on both sides of the paper, prepared by the Auditor General's Office in coordination with the Principal Accounting Officer (PAO) (informed vide this Secretariat's letter No.F.13 (2)/2019-PAC dated 9<sup>th</sup> July, 2019) to the PAC Wing at least one week before the meeting, by ensuring compliance of the Directions issued (vide this Secretariat's letter No. F.2(2)/2012-13/2018-PAC dated 13<sup>th</sup> June, 2019 to Auditor General of Pakistan) under rule 29 of the Rules of Procedures and Conduct of Business in the National Assembly, 2007, for advance study of the Honourable Convener / Members. Further, a soft copy of the Audit Briefs may also be e-mailed at [nabeel4261@gmail.com](mailto:nabeel4261@gmail.com); and
- (iv) The names, designations (CNIC Numbers) of the participants may be sent (in triplicate) at least one day before the meeting for the entry in Parliament House.

**For Information, Coordination And Necessary Action Respectively To Facilitate The Holding Of The Subject Meeting:-**

1. Director General (IT), National Assembly Secretariat, Islamabad to kindly place Notice on NA/PAC website, SMS to PAC members and depute an Official in Committee Room.
2. Finance and Accounts Officer, Senate Secretariat, Islamabad.
3. Chief Commissioner, Islamabad Capital Territory, Islamabad.
4. Inspector General Police (ICT), Islamabad.
5. Executive Director, Federal Government Polyclinic Hospital, Islamabad, through In-Charge Dispensary, Parliament House, Islamabad.
6. Director, (Coordination) CDA, Parliament House, Islamabad, with the request to kindly direct all concerned to make necessary arrangements in Committee Room No. 2, well before the PAC meeting.
7. Director (Media), National Assembly Secretariat, Islamabad, with the request to arrange media coverage etc. of the meetings.
8. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
9. Librarian, National Assembly Secretariat, Islamabad.
10. Sergeant-At-Arms, National Assembly/Senate Secretariat, Islamabad.
11. Deputy Superintendent of Police (Security), Parliament House, Islamabad.
12. Engineer-in-Charge, Communication Unit, National Assembly/Senate Secretariat, Islamabad.
13. Chief Cameraman, National Assembly Secretariat, Islamabad.
14. Resource Center Parliament Lodges, Islamabad.

**Copy for information to:**

1. Attorney General for Pakistan, Supreme Court Building, Islamabad.
2. Secretary to the Prime Minister, Prime Minister's Office, Islamabad
3. Secretary to Speaker, National Assembly Secretariat, Islamabad.
4. SPS to Secretary, National Assembly Secretariat, Islamabad.
5. Director Staff to Secretary General, Senate Secretariat, Islamabad.
6. APS to Special Secretary, National Assembly Secretariat, Islamabad.
7. Director to Chairman (PAC), National Assembly Secretariat, Islamabad.
8. Sr. P.S. to Chief Whip, National Assembly of Pakistan, Islamabad.
9. Sr. P.S/P.S. to Additional Secretaries (Admn/Committees/Legislation), National Assembly Secretariat, Islamabad.
10. PAC and PAC-M&I Branches, National Assembly Secretariat, Islamabad.
11. Committee Branches-I, II & III, National Assembly Secretariat, Islamabad.
12. Committee Branches, Senate Secretariat, Islamabad.
13. All Officers/Branches concerned, National Assembly Secretariat, Islamabad.

  
(NABEEL AHMED)  
Deputy Secretary/  
Secretary Sub-Committee-XIV of PAC